

**Job Description**

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| **Job Title:** | **Upholsterer**  |
| **Reporting to (position):** | **Dean Wilkinson / Nick Jordan– Divan & Headboards Supervisors** |
| **Hours of work:** | **Monday – Thursday 6am – 16:00** |

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| **Job Objectives & Responsibilities:** |
| Upholster divan bases to a high standard and the required output level. |

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| **Main Duties:** |
| * Ensure that the Headboard or divan is upholstered to the correct quality standard.
* Be able to deep Button.
* Follow all the Health and Safety guidelines.
* Meet the required output demand (after signing off)
* Assist other operatives with lifting when required.
* Any other duties deemed necessary.
* Ensure that housekeeping is kept up to standard in your area throughout the shift.
* Identify and report any issues that you encounter.
* Adhere to the company uniform policy.
* Adhere to the company recycling targets.
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| **Key Skills:**  |  |
| * Good communication skills
* Self-motivated
* Displays integrity
 | * Able to work under pressure
* Team player.
* Attention to detail.
* Have high standards of themselves.
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| **Person Specification:**  |
| * Experience in upholstery is desirable.
* Good dexterity and intricate upholstery skills.
* Enthusiastic and flexible approach to react on a day-to-day basis to all requests.
* Ability to self-manage your time during the working day.
* Must be of smart appearance.
* Impeccable time keeping.
* Willing to go the extra mile
* Attention to detail and the ability to think clearly and work under pressure.
* Willingness to learn different areas of the business.
* Team player.
* Offer ideas to the team leaders.

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